

# **Episcopal Foundation of Dallas**

Independent Auditor's Report and Financial Statements

December 31, 2020 and 2019

**Episcopal Foundation of Dallas**  
**December 31, 2020 and 2019**

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## Independent Auditor's Report

Board of Trustees  
Episcopal Foundation of Dallas  
Dallas, Texas

We have audited the accompanying financial statements of Episcopal Foundation of Dallas, which comprise the statements of financial position as of December 31, 2020 and 2019, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Episcopal Foundation of Dallas as of December 31, 2020 and 2019, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

*BKD, LLP*

Fort Worth, Texas  
July 27, 2021

**Episcopal Foundation of Dallas**  
**Statements of Financial Position**  
**December 31, 2020 and 2019**

**Assets**

	<b>2020</b>	<b>2019</b>
Cash and cash equivalents	\$ 327,019	\$ 305,062
Accounts receivable	50,561	56,739
Investments	6,845,723	6,049,859
Restricted investments - agency funds	37,031,212	33,252,403
Furniture and equipment, net	1,103	2,500
Other assets	7,601	7,887
Total assets	\$ 44,263,219	\$ 39,674,450

**Liabilities and Net Assets**

**Liabilities**

Accounts payable	\$ 5,395	\$ 6,414
Agency funds	37,031,212	33,252,403
Total liabilities	37,036,607	33,258,817

**Net Assets**

Without donor restrictions	7,224,862	6,413,883
With donor restrictions	1,750	1,750
Total net assets	7,226,612	6,415,633
Total liabilities and net assets	\$ 44,263,219	\$ 39,674,450

**Episcopal Foundation of Dallas**  
**Statements of Activities**  
**Years Ended December 31, 2020 and 2019**

	<b>2020</b>	<b>2019</b>
<b>Revenues and Other Support</b>		
Contributions	\$ 106,055	\$ 9,357
Investment return, net	942,842	1,175,449
Administrative fee income, net	176,836	176,398
Other income, net	2,901	11,622
Total revenues and other support	1,228,634	1,372,826
<b>Expenses</b>		
Grants	241,698	266,577
Investment management - agency funds	10,787	9,181
Total program services	252,485	275,758
Administrative support	165,170	161,697
Total support services	165,170	161,697
Total expenses	417,655	437,455
<b>Change in Net Assets Without Donor Restrictions</b>	810,979	935,371
<b>Net Assets, Beginning of Year</b>	6,415,633	5,480,262
<b>Net Assets, End of Year</b>	\$ 7,226,612	\$ 6,415,633

**Episcopal Foundation of Dallas**  
**Statements of Functional Expenses**  
**Years Ended December 31, 2020 and 2019**

	2020 Program Services			2020 Support	
	Grants	Investment Management	Total Program Services	Administrative Support	Total
Grants and other assistance	\$ 215,499	\$ -	\$ 215,499	\$ -	\$ 215,499
Salaries and wages	22,521	9,062	31,583	110,336	141,919
Payroll taxes	1,720	692	2,412	8,424	10,836
Professional fees and services	-	-	-	24,506	24,506
Advertising and promotion	-	-	-	413	413
Office expenses	130	298	428	639	1,067
Information technology	359	144	503	1,758	2,261
Occupancy	1,469	591	2,060	7,199	9,259
Conferences, conventions and meetings	-	-	-	1,375	1,375
Insurance	-	-	-	8,929	8,929
Depreciation	-	-	-	1,397	1,397
Other	-	-	-	194	194
	<u>\$ 241,698</u>	<u>\$ 10,787</u>	<u>\$ 252,485</u>	<u>\$ 165,170</u>	<u>\$ 417,655</u>
Total expenses					

	2019 Program Services			2019 Support	
	Grants	Investment Management	Total Program Services	Administrative Support	Total
Grants and other assistance	\$ 243,022	\$ -	\$ 243,022	\$ -	\$ 243,022
Salaries and wages	20,035	7,319	27,354	104,960	132,314
Payroll taxes	1,532	659	2,191	8,088	10,279
Professional fees and services	-	-	-	23,588	23,588
Advertising and promotion	-	-	-	738	738
Office expenses	318	275	593	1,698	2,291
Information technology	491	211	702	3,045	3,747
Occupancy	1,106	475	1,581	5,795	7,376
Conferences, conventions and meetings	73	242	315	1,578	1,893
Insurance	-	-	-	8,721	8,721
Depreciation	-	-	-	1,052	1,052
Other	-	-	-	2,434	2,434
	<u>\$ 266,577</u>	<u>\$ 9,181</u>	<u>\$ 275,758</u>	<u>\$ 161,697</u>	<u>\$ 437,455</u>
Total expenses					

**Episcopal Foundation of Dallas**  
**Statements of Cash Flows**  
**Years Ended December 31, 2020 and 2019**

	<b>2020</b>	<b>2019</b>
<b>Operating Activities</b>		
Change in net assets	\$ 810,979	\$ 935,371
Items not requiring (providing) cash		
Depreciation	1,397	1,052
Net realized and unrealized gains on investments	(703,310)	(953,627)
Changes in		
Accounts receivable	6,178	(3,715)
Other assets	286	(913)
Accounts payable	(1,019)	(30,324)
	<u>114,511</u>	<u>(52,156)</u>
<b>Investing Activities</b>		
Purchases of investments	(363,808)	(238,615)
Proceeds from sale of investments	271,254	458,863
Purchases of furniture and equipment	-	(2,123)
	<u>(92,554)</u>	<u>218,125</u>
<b>Increase in Cash and Cash Equivalents</b>	21,957	165,969
<b>Cash and Cash Equivalents, Beginning of Year</b>	<u>305,062</u>	<u>139,093</u>
<b>Cash and Cash Equivalents, End of Year</b>	<u>\$ 327,019</u>	<u>\$ 305,062</u>



# Episcopal Foundation of Dallas

## Notes to Financial Statements

December 31, 2020 and 2019

### Note 1: Nature of Operations and Summary of Significant Accounting Policies

#### ***Nature of Operations***

The Episcopal Foundation of Dallas (Foundation) is a Texas not-for-profit corporation whose mission is to strengthen and support faith communities by partnering wise investments with purposeful giving. The Foundation is organized and operated with an independent Board of Trustees outside the jurisdiction of the Episcopal Diocese of Dallas (Diocese), the Episcopal Church and the Diocesan and General Conventions of the Church. The Foundation provides investment management services to Episcopal churches, schools and agencies within the Episcopal Diocese of Dallas (investment partners), and makes grants to these organizations in addition to other not-for-profits whose work is consistent with the mission of the Foundation and the Diocese. The Foundation's revenues and other support are derived principally from its own investment earnings and administrative fees charged to investment partners.

#### ***Restricted Investments - Agency Funds***

The Foundation maintains funds for various Diocesan institutions in which it has no economic interest. The Foundation invests these funds on behalf of the investment partners, and they are held as agency accounts. The Foundation records agency funds at fair value and recognizes a corresponding liability of an equal amount. Investment gains and losses related to agency funds are not presented on the statements of activities.

#### ***Use of Estimates***

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues, expenses, gains, losses and other changes in net assets during the reporting period. Actual results could differ from those estimates.

#### ***Cash Equivalents***

The Foundation considers all liquid investments with original maturities of three months or less to be cash equivalents. Cash equivalents consisted entirely of money market accounts with brokers at December 31, 2020 and 2019. The Foundation's cash account did not exceed the federally insured limit.

# Episcopal Foundation of Dallas

## Notes to Financial Statements

December 31, 2020 and 2019

### ***Investments and Net Investment Return***

Investments in equity securities having a readily determinable fair value are carried at fair value. Investment return includes dividends, interest and realized and unrealized gains and losses on investments carried at fair value less external investment expenses. Realized and unrealized gains and losses are determined using the average cost method.

Investment return that is initially restricted by donor stipulation and for which the restriction will be satisfied in the same year is included in net assets without donor restrictions. Other investment return is reflected in the statements of activities with or without donor restrictions based upon the existence and nature of any donor or legally imposed restrictions.

The Foundation maintains a diversified pooled investment portfolio for the benefit of the Foundation and participating investment partners. Investment income, realized and unrealized gains and losses from securities, and investment expenses in the pooled investment portfolio are allocated monthly to individual accounts based on the relationship of the fair value of each account to the total fair value of the pooled investments portfolio, as adjusted for additions to or deductions from the individual accounts.

### ***Furniture and Equipment***

Furniture and equipment acquisitions over \$500 are stated at cost less accumulated depreciation. Depreciation is charged to expense using the straight-line method over the estimated useful life of each asset which ranges from three to ten years. Total accumulated depreciation was \$6,322 and \$4,926 at December 31, 2020 and 2019, respectively.

### ***Net Assets***

Net assets, revenues, gains and losses are classified based on the existence or absence of donor restrictions.

Net assets without donor restrictions are available for use in general operations and not subject to donor restrictions.

Net assets with donor restrictions of \$1,750 at December 31, 2020 and 2019, are subject to donor restrictions for the benefit of another Diocesan organization. Some restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. At December 31, 2020 and 2019, the Foundation did not have net assets required to be maintained in perpetuity.

Net assets without donor restrictions include \$815,027 and \$728,393 of donor advised funds at December 31, 2020 and 2019, respectively. Although grant recommendations are accepted from the donors or other advisors of these funds, the ultimate discretion regarding their use lies with the Board of Trustees.

# Episcopal Foundation of Dallas

## Notes to Financial Statements

December 31, 2020 and 2019

### Contributions

Contributions are provided to the Foundation either with or without restrictions placed on the gift by the donor. Revenues and net assets are separately reported to reflect the nature of those gifts – with or without donor restrictions. The value recorded for each contribution is recognized as follows:

<b>Nature of the Gift</b>	<b>Value Recognized</b>
<i>Conditional gifts, with or without restriction</i>	
Gifts that depend on the Foundation overcoming a donor-imposed barrier to be entitled to the funds	Not recognized until the gift becomes unconditional, <i>i.e.</i> the donor-imposed barrier is met
<i>Unconditional gifts, with or without restriction</i>	
Received at date of gift – cash and other assets	Fair value
Received at date of gift – property, equipment and long-lived assets	Estimated fair value
Expected to be collected within one year	Net realizable value
Collected in future years	Initially reported at fair value determined using the discounted present value of estimated future cash flows technique

In addition to the amount initially recognized, revenue for unconditional gifts to be collected in future years is also recognized each year as the present-value discount is amortized using the level-yield method.

When a donor stipulated time restriction ends or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions. Absent explicit donor stipulations for the period of time that long-lived assets must be held, expirations of restrictions for gifts of land, buildings, equipment and other long-lived assets are reported when those assets are placed in service.

Gifts and investment income having donor stipulations which are satisfied in the period the gift is received are recorded as revenue and net assets without donor restrictions.

# Episcopal Foundation of Dallas

## Notes to Financial Statements

December 31, 2020 and 2019

Conditional contributions having donor stipulations which are satisfied in the period the gift is received are recorded as revenue and net assets without donor restrictions.

### ***Income Taxes***

The Foundation is exempt from income taxes under Section 501 of the Internal Revenue Code and a similar provision of state law. However, the Foundation is subject to federal income tax on any unrelated business taxable income.

The Foundation files tax returns in the U.S. federal jurisdiction.

The Foundation received a ruling from the Internal Revenue Service which determined the Foundation meets the requirements of an integrated auxiliary of a church, and as such, is not required to file Form 990. Management, however, intends to continue filing Form 990 because it is widely used to evaluate not-for-profit organizations and provides transparency to investment partners and donors.

### ***Functional Allocation of Expenses***

The costs of supporting the various programs and other activities have been summarized on a functional basis in the statements of activities. The statements of functional expenses present the natural classification detail of expenses by function. Certain costs have been allocated among the program and administrative support categories based on a time study conducted for each employee, specific identification and other methods.

## **Note 2: Fair Value of Assets and Liabilities**

Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Fair value measurements must maximize the use of observable inputs and minimize the use of unobservable inputs. The hierarchy comprises three levels of inputs that may be used to measure fair value:

**Level 1** Quoted prices in active markets for identical assets or liabilities.

**Level 2** Observable inputs other than Level 1 prices, such as quoted prices for similar assets or liabilities, quoted prices in markets that are not active, or other inputs that are observable or can be corroborated by observable market data for substantially the full term of the assets or liabilities.

**Level 3** Unobservable inputs supported by little or no market activity and that are significant to the fair value of the assets or liabilities.

# Episcopal Foundation of Dallas

## Notes to Financial Statements

December 31, 2020 and 2019

### **Recurring Measurements**

The following table presents the fair value measurements of assets and liabilities recognized in the accompanying statements of financial position measured at fair value on a recurring basis. At December 31, 2020 and 2019, investments, all of which are classified as Level 1, consist of the following.

### **Investments**

	<u>2020</u>	<u>2019</u>
Mutual funds		
Domestic equity	\$ 2,965,945	\$ 2,584,762
International equity	1,996,259	1,736,389
Domestic fixed income	1,110,514	1,035,712
International fixed income	368,155	344,357
Real estate	<u>404,850</u>	<u>348,639</u>
Total	<u>\$ 6,845,723</u>	<u>\$ 6,049,859</u>

### **Restricted Investments - Agency Funds**

	<u>2020</u>	<u>2019</u>
Mutual funds		
Domestic equity	\$ 16,043,968	\$ 14,206,868
International equity	10,798,551	9,543,876
Domestic fixed income	6,007,205	5,692,683
International fixed income	1,991,494	1,892,722
Real estate	<u>2,189,994</u>	<u>1,916,254</u>
Total	<u>\$ 37,031,212</u>	<u>\$ 33,252,403</u>

Following is a description of the valuation methodologies and inputs used for assets and liabilities measured at fair value on a recurring basis and recognized in the accompanying statements of financial position, as well as the general classification of such assets and liabilities pursuant to the valuation hierarchy. There have been no significant changes in the valuation techniques during the year ended December 31, 2020. For assets classified within Level 3 of the fair value hierarchy, the process used to develop the reported fair value is described below.

# Episcopal Foundation of Dallas

## Notes to Financial Statements

December 31, 2020 and 2019

### Investments

Where quoted market prices are available in an active market, securities are classified within Level 1 of the valuation hierarchy. If quoted market prices are not available, then fair values are estimated by using quoted prices of securities with similar characteristics or independent asset pricing services and pricing models, the inputs of which are market-based or independently sourced market parameters, including, but not limited to, yield curves, interest rates, volatilities, prepayments, defaults, cumulative loss projections and cash flows. Such securities are classified in Level 2 of the valuation hierarchy. In certain cases where Level 1 or Level 2 inputs are not available, securities are classified within Level 3 of the hierarchy. The investments consist of mutual funds accounted for at fair value based on quoted prices in active markets in which the mutual funds are traded (Level 1 inputs) at December 31, 2020 and 2019.

### Note 3: Liquidity and Availability

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of December 31, 2020 and 2019, comprise the following:

	<u>2020</u>	<u>2019</u>
Financial assets at year-end		
Cash and cash equivalents	\$ 327,019	\$ 305,062
Accounts receivable	50,561	56,739
Investments	<u>6,845,723</u>	<u>6,049,859</u>
Total financial assets	<u>7,223,303</u>	<u>6,411,660</u>
Donor imposed restrictions		
Restricted funds	1,750	1,750
Financial assets available to meet cash needs for general expenditures within one year	<u>\$ 7,221,553</u>	<u>\$ 6,409,910</u>

The Foundation manages its liquidity by operating within a prudent range of financial soundness and stability and maintaining adequate liquid assets to fund operating needs. The Foundation's investments are subject to a spending guideline which allows the Foundation to be as generous and as consistent as possible in making grants to the community while also maintaining the value of the fund over time. The guideline is for planning purposes and to demonstrate due diligence and it is the intent of the Board of Trustees that investments remain without restriction and not subject to any self-imposed limits that create designated assets.

# Episcopal Foundation of Dallas

## Notes to Financial Statements

December 31, 2020 and 2019

### **Note 4: Related Party Transactions**

Agency funds include \$7,043,084 and \$6,438,857 held on behalf of a not-for-profit organization that has the same Board of Trustees as the Foundation at December 31, 2020 and 2019, respectively. The Foundation does not appoint the Board of Trustees on behalf of the organization. The not-for-profit organization incurred administrative fees with the Foundation of \$33,589 and \$33,471 for the years ended December 31, 2020 and 2019, respectively. A receivable for administrative fees and services was outstanding from this organization in the amount of \$8,116 and \$18,270 at December 31, 2020 and 2019, respectively.

### **Note 5: Significant Estimates and Concentrations**

Accounting principles generally accepted in the United States of America require disclosure of certain significant estimates and current vulnerabilities due to certain concentrations. Those matters include the following:

#### ***Investments***

The Foundation invests in various mutual funds which are exposed to various risks such as interest rate, market and credit risks. Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the values of investment securities will occur in the near term and that such changes could materially affect the amounts reported in the accompanying statements of financial position.

#### ***Administrative Fee Income***

Approximately 46% of the Foundation's administrative fee income came from three investment partners for the year ended December 31, 2020. For the year ended December 31, 2019, 29% of the Foundation's administrative fee was from two investment partners. Of those percentages, approximately 19% and 17% was generated from the related organization identified in *Note 4* for the years ended December 31, 2020 and 2019, respectively.

### **Note 6: Subsequent Events**

Subsequent events have been evaluated through July 27, 2021, which is the date the financial statements were available to be issued.